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### Interim placement report

This form should be completed at the mid-point of placement and **returned to the WIL team only** **if 2 or more fields are Unsatisfactory (US) or Need Improvement (NI).** Please indicate your opinion of the pre-service teacher’s progress so far and where appropriate provide student with improvement strategies. If two or more areas are identified as **‘needs improvement’** the WIL team needs to be notified so that support mechanisms, can be put in place. This may include a visit by an RMIT staff member.

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| **Pre-Service Teacher** |   | **Date** |   |
| **School** |   | **Grade** |   |
| **Supervising Teacher** |   | **No. of Days in School** |   |
| *Pre-service teacher to complete:* |
| **RMIT Student ID** |   | **Program Year-Level** |   |
| **Home Campus** |   | **Course Code** |   |

Use the following codes to indicate progress: Satisfactory – **S**; Unsatisfactory - **US**

|  |  |  |
| --- | --- | --- |
| **Personal/Professional Qualities**  | **Progress** | **Action Required**  |
| Attendance  |  |  |
| Reliability & punctuality |  |  |
| Preparation & organisation  |  |  |
| Eagerness to learn & improve  |  |  |
| Ability to fulfil common professional duties |  |  |

Use the following codes to indicate progress: Good – **G**; Satisfactory – **S**; Needs improvement – **NI**

|  |  |  |
| --- | --- | --- |
| **Progress Toward Graduate Teacher Standards**  | **Progress** | **Action Required**  |
| Know the students and how they learn |  |  |
| Know the content and how to teach it |  |  |
| Plan for an implement effective teaching and learning |  |  |
| Create and maintain supportive and safe learning environments |  |  |
| Assess, provide feedback and report on student learning |  |  |
| Engage in professional learning |  |  |
| Engage professionally with colleagues, parents/carers and community |  |  |

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| **Additional Comments**  |

**Supervising Teacher signature: Date:**

**Pre-service Teacher signature: Date:**

Please send the form to the **WIL Team**

Email: education.placements@rmit.edu.au