To whom it may concern

Re: Permission to use a video/audio recording

Dear Parent/ Guardian/ Caregiver

I am a student studying to be an Early Childhood teacher at the RMIT University in the Graduate Diploma Early Childhood. As part of my professional experience requirements, I am required to gather data about my teaching practice, which includes taking a video or audio recording of myself interacting with children.

I need to obtain your permission to use the video/audio recording which includes your child. The video/audio recording will be used to reflect on my teaching practice and will be shared with my supervising teacher and evaluative lecturer/s. If you are happy to agree to this, please sign below to say that you give permission for me to use the video/audio recording which includes your child, as part of my teaching practice evaluation. Please note that the children’s face will be blur (de-identified) before using this video for final assignment purposes. All the confidentiality will be maintained during this process and only supervising teacher and evaluative lecturer/s will have access to the video/audio recording. It will be permanently destroyed after fulfilling the assignments’ requirements.

Kind regards,

Graduate Diploma student from RMIT University

I, …………………………………………………………………………….. consent to …………………………..………………. using a video/audio recording which includes my child for the purpose of evaluating her/his teaching practice.

I understand that only the student, her/his mentor teacher and evaluative lecturer will have access to the video/audio recording.

Signed

……………………………………………………….

Parent/ Guardian/ Caregiver