Re: Permission to use a video/audio recording

Dear Parent/ Guardian/ Caregiver,

I am a student studying to be an Early Childhood teacher at RMIT University in the Graduate Diploma Early Childhood. As part of my professional experience and placement related assessment requirements, I am required to gather data about my teaching practice.

For 3 to 5 year old placements, the permission form relates to the taking of a video or audio recording of myself interacting with children. The video/audio recording will be used to reflect on my teaching practice and will be shared with my supervising teacher and evaluative lecturer/s.

For the Birth to 2 year old placement, the permission form relates to taking a video or audio recording of myself interacting with children and/or yarning (informal conversation) with parents. The informal conversation recording with parents will be used to complete my narrative writing and reflection for my assignments. The informal conversation recordings of parents (audio and video) will not be provided to RMIT.

If you are happy to agree to this, please sign below to say that you give permission for me to use the video/audio recording which includes your child and/or you as part of my teaching practice evaluation and assignment completion requirements. Please note that the children’s face will be blur (de-identified) before using this video for final assignment purposes.

All confidentiality will be maintained during this process and only the supervising teacher and evaluative lecturer/s will have access to the video/audio recording. It will be permanently destroyed after fulfilling the assignments’ requirements.

Kind regards,

Graduate Diploma student from RMIT University

I, …………………………………………………………………………….. consent to …………………………..………………. using a video/audio recording which includes my child and/or myself for the purpose of evaluating her/his teaching practice.

I understand that only the student, her/his mentor teacher and evaluative lecturer will have access to the video/audio recording.

Signed

……………………………………………………….

Parent/ Guardian/ Caregiver