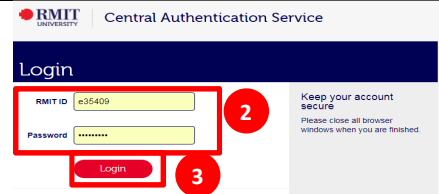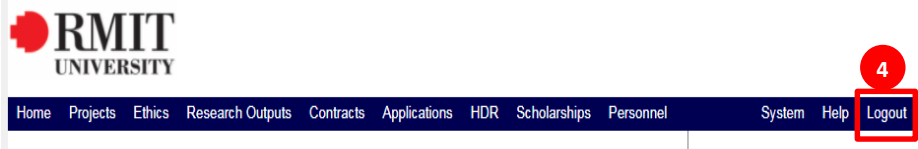# Logging in to Research Master

This guide shows staff how to log into Research Master V6 (RME6)

Guidelines and rules

After completing the Research Master User Access Form found on the RMIT website at https://rmit.service-now.com/serviceandsupport/ the Research Master System Administrator will provide the user with a Research Master user account with read and write access to the appropriate areas of the system

How to log into Research Master

1. Open an internet web browser and navigate to https://researchmaster.rmit.edu.au/RME6 2. Enter your network **User Name** and **Password** 3. Hit **ENTER** or click the button with your mouse	
A validation will be performed on the user login details entered, If the details are verified, the system will open. If the user login details are not verified, a message will be displayed indicating that you have entered an "Invalid username or password". Either re-enter the user login details or close your web browser and contact the Helpdesk (see below) Upon successful login, the default setting for the user will be activated including the default set of data that the user is able to access. To change these default settings, refer to the General Settings Quick Guide 4. To exit the system, select Logout from the top menu or close your web browser	

Troubleshooting

Contact the ITS Helpdesk by phone (#58888) or email (Helpdesk) if the login details supplied to not enable a successful log in.